



We have a new system in place, powered by <u>LoveAdmin.com</u>, to manage club memberships and collect subscription payments online.

LoveAdmin is a secure and widely used platform. It is fully GDPR compliant which will allow us to significantly reduce our administration burden.

How to register for the new season

To begin the registration process, go to our club website (https://www.pannal-ash.co.uk/) and click REGISTRATION on the top menu bar. This will take you to our registration page.

As LoveAdmin is a new system for our club, everybody will need to register for the first time. To do this click on the FIRST TIME REGISTRATION button, which will re-direct you to our club registration form on the LoveAdmin website.

Follow the on-screen prompts and fully complete the registration form. Please ensure that you select the age group which is applicable for the new season <u>and</u> fully complete the gift aid section.

There are currently 3 types of player membership, please select the one which is applicable to your son/ daughter:

- U5/6s
- U7s and over single membership
- U7s and over sibling membership (for 2nd and subsequent children, first child should join as a single member)

When you have answered all the questions, please submit the form. You should receive a system generated email confirming submission. If you do not receive a confirmation email, please contact our Registration Officer - pannalashreg@gmail.com.

Your registration form will be reviewed by our Registration Officer and you will receive an email advising you of progress and next steps.

Please note that the initial registration process does not require you to pay subscription fees. You will be notified when these are due by email after your registration has been approved.

Please get in touch with your age group manager/ team coach with any questions or problems or directly with our Registration Officer - pannalashreg@gmail.com.

Thanks
Pannal Ash Junior Football Club